

**DISTRICT CLERK - CIVIL FILING FEES - EFFECTIVE 09-01-2013  
COCHRAN COUNTY, TEXAS**

**BASE FILING FEES - all new cases -**

|                                                         |                                      |
|---------------------------------------------------------|--------------------------------------|
| Filing Suit .....                                       | \$ 50.00                             |
| GC 51.317 (10 4340 400)                                 |                                      |
| 11 or more plaintiffs, sliding costs \$75.00 - \$200.00 |                                      |
| State Comptroller Fee + Indigent Legal Fees .....       | 60.00 ----- Family = \$50.00         |
| (\$50 consolidated fee + \$10 indigent fee              | \$45 consolidated fee + \$5 indigent |
| defense fee)                                            |                                      |
| LGC 133.151,152,153 (90 4363)                           |                                      |
| Law Library Fee .....                                   | 35.00                                |
| LGC 323.023 (10 4340 300)                               |                                      |
| Judicial Support Fee.....                               | 42.00                                |
| LGC 133.154 GC 101.062 (90 4379)                        |                                      |
| Court Reporter Service Fee .....                        | 15.00                                |
| GC 51.60(a) (29 4340 901)                               |                                      |
| Records Management Preservation Fee .....               | 10.00                                |
| \$5 to County R/M; \$5 to District R/M                  |                                      |
| GC 51.317 (23 4340 399)                                 |                                      |
| Sheriff .....                                           | 5.00                                 |
| LGC 118.131 (10 4340 200)                               |                                      |
| 7 <sup>th</sup> District Appellate Fee .....            | 5.00                                 |
| GC 101.06115, 101.08114, 22.2081                        |                                      |
| Security Fee .....                                      | 5.00                                 |
| LGC 291.008 (24 4349 399)                               |                                      |
| Alternative Dispute Resolution .....                    | 10.00                                |
| CPRC 152.004 (19 4340 400)                              |                                      |
| Court Records Technology Fee .....                      | 10.00                                |
| (preservation by digitizing - dedicated fund)           |                                      |
| Gov. Code 51.708 (HB 3637)                              |                                      |
| Records Archive Fee.....                                | 5.00                                 |
| (preservation & restoration - dedicated fund)           |                                      |
| Gov. Code 51.305 (SB 1685)                              |                                      |
| State Electronic Fee Fund.....                          | 20.00                                |
| Gov. Code 51.851(b)                                     |                                      |

**TOTAL BASE FEE>>Civil = \$272.00 >> Family = \$242.00>> Divorce = \$278 >>**

AT THE TIME OF FILING OF ORIGINAL PETITION, PETITIONER OR PETITIONER'S ATTORNEY IS REQUIRED TO FURNISH ORIGINAL PETITION AND ONE COPY FOR EACH DEFENDANT AND ONE COPY FOR THE JUDGE. IF AT ANY TIME A PARTY OR PARTY'S ATTORNEY WISHES A FILE MARKED COPY OF A DOCUMENT, THEY WILL BE REQUIRED TO FURNISH THEIR OWN COPY FOR FILE MARKING. IF FILING IS BY MAIL, DOCUMENTS WILL NOT BE RETURNED UNLESS A SELF ADDRESSED, STAMPED ENVELOPE IS PROVIDED. CERTIFIED COPIES WILL BE MADE ONLY FROM ORIGINAL DOCUMENT ON FILE WITH CLERK. ALL OUT OF COUNTY SERVICE WILL BE RETURNED TO REQUESTOR.

|                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ISSUANCE AND SERVICE FEES:</b> Issuance of Citation, TRO, Notice, Precept, Abstract of Judgment, Subpoena, Writs, etc. (each) <b>see below</b> . . . GC 51.317, 318. . . . . \$ 8.00 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                       |                    |
|-------------------------------------------------------------------------------------------------------|--------------------|
| Service in Cochran County or Certified Mail . . (add \$10.00 for certified mail) . . . . .            | \$ 60.00           |
| Service of Execution, Writ of Sequestration, Order of Sale under Rule 309 . . . . .                   | \$150.00           |
| Service by Sec. Of State or Comm. of Insurance . . . GC 405.03 & 405.031. . . . .                     | \$ 55.00           |
| Certified Mail. . . . .                                                                               | \$ 10 .00          |
| Each Service (1 original + 2 copies w/petition attached ). . . plus \$60 service fee of Travis County |                    |
| <b>OR \$75 if served by Cert. Mail, Return Receipt Requested by the clerk. . . . .</b>                | <b>CPRC 17.026</b> |
| Plus \$10 if party wants a certificate of service from Secretary of State                             |                    |
| <b>IF A JURY IS REQUESTED, THE JURY FEE IS \$30. (GC52.604)</b>                                       |                    |

### CIVIL WITH ONE CITATION

|                                     |          |
|-------------------------------------|----------|
| Civil Basic Costs.....              | \$272.00 |
| Citation (each)..GC 51.318(b) ..... | 8.00     |
| Service in Cochran County.....      | 60.00    |

**If by certified mail, add ..... 10.00**

## **DIVORCE WITH WAIVER OF CITATION - BASIC COSTS**

|                                                    |          |
|----------------------------------------------------|----------|
| Family Base Fee .....                              | \$278.00 |
| Report of Divorce... GC 108.002..HSC 194.002 ..... | 1.00     |
| Family Protection Fee .....                        | \$ 15.00 |

### Divorce base fee

**\$294.00**

## DIVORCE WITH ONE CITATION

|                               |          |
|-------------------------------|----------|
| Divorce Base Fee. . . . .     | \$278.00 |
| Citation (each) . . . . .     | 8.00     |
| Service (in county) . . . . . | 60.00    |

**\$346.00**

**If service is by certified mail, add ..... 10.00**

## DIVORCE WITH

**CITATION AND  
TEMPORARY  
RESTRAINING  
ORDER**

Divorce With Citation..... \$346.00  
 Issuing TRO or Notice. . . GC 51.318 (b) ..... 8.00  
 Service (in county)..... 60.00

**\$414.00**

If service is by certified mail, add ..... 10.00

**PARENT-CHILD RELATIONSHIP**

Base Fee ..... \$242.00  
 Report to BVS ..... 1.00  
**(Can't collect state electronic fee on SAPCR) \$243.00**

Amendment to Birth Certificate (if we send for B/C) ..... 25.00  
 C/C of new Birth Certificate. . . . .  
 22.00

THE PETITIONER OR PETITIONER'S ATTORNEY IS REQUIRED TO COMPLETE THE APPLICABLE FORMS AND SUBMIT THEM TO THE CLERK OF THE COURT AT THE TIME THE FINAL ORDER IS ENTERED --- VS-165 FOR DIVORCE, DIVORCE WITH CHILDREN (IF MORE THAN 4 CHILDREN, ADD SUPPLEMENTAL FORM), AND PATERNITY. USE VS-160 FOR ADOPTIONS. THE CLERK IS REQUIRED TO TRANSMIT THE FORMS TO THE BUREAU OF VITAL STATISTICS BY THE 10TH DAY OF EACH MONTH. SEE TEXAS DEPARTMENT OF HEALTH, BUREAU OF VITAL STATISTICS REPORTING REQUIREMENTS HANDBOOK OR CONTACT THE AGENCY AT 512-458-7368.

**CASES TRANSFERRED TO/FROM COCHRAN COUNTY**

Family - transfer **IN** ..... \$50.00  
 Family - transfer **OUT** ..... per page...\$ 1.00  
 Civil - transfer **IN**..... \$272.00

**ADOPTION**

Base Fee ..... \$242.00  
 C. A. R. Fund (per petition)..FC 108.006 ..HSC 192.009 ..... 15.00  
 Certificate of Adoption ..... 1.00

**\$258.00**

Citation ..... 8.00  
 Service ..... 60.00

**\$326.00**

Amendment to Birth Certificate (if we send for B/C) ..... 25.00  
 C/C of new Birth Certificate. . . . .

23.00  
Certificate SDHS ..... 4.00

**PROTECTIVE ORDER - FAMILY**

**APPLICANT FOR A PROTECTIVE ORDER MAY NOT BE ASSESSED THIS COST, BUT THE COURT MAY REQUIRE THE RESPONDENT TO PAY ALL COSTS OF COURT AND OTHER EXPENSES.**

Base Fee ....FC 81.003 ..... \$242.00  
Application Fee..FC 71.041(b) ..... 16.00

**\$258.00**

**TAX SUITS**

Base Fee ..... \$207.00

**NOTE: The statutes specifically prohibit the collection of the following fees in delinquent tax suits: Court Reporter Fee GC 51.601(e); Law Library Fund LGC 323.023; Alternative Dispute Resolution System LGC 152.004; Appellate Judicial System; 7<sup>th</sup> District Appellate Fee**

Citation.....(each) ..... 8.00

Service.....(each) ..... 60.00

**\$275.00**

**If service is by certified mail, add ..... 10.00**

**NON-DISCLOSURE**

Base Fee ..... \$272.00

Petition...GC 411.081(d)..... \$ 28.00

**\$300.00**

**EXPUNCTION FEE**

Basic Filing Fee in case (same as civil) CCP 102.006..... \$272.00

Certified mail notice of hearing CCP 102.006(2).....for each agency notified 12.00

Certified mail of order CCP 102.006(3)..... for each final order mailed 12.00

**ESSENTIAL NEED LICENSE**

Base Fee.....Trans. Code 521.242(e)..... \$272.00

Certified Copy of Judgment . . . . .

10.00

**CONDEMNATION**

Filed by State...(Does not include State Fee or ADR) Property Code 21.013..... \$212.00

Base fee for all others. . (Does not include ADR fee) ..... \$262.00

**FOREIGN JUDGMENT**



Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ.....Π71

**FAMILY**

Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π46

Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π110.319.....Π15.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π158.503, 231.20.....Π15.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π232.008(Π).....Π5.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π(Π).....Π5.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π(Π).....Π5.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π20.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π20.00

**OTHER MISCELLANEOUS CHARGES**

Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π51.318(Π).....Π8.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π32.241(Π).....Π10.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π31.007 Π 51.319.....Π5.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π3.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π51.318.....Π4.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π51.318(Π)(4).....Π5.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π51.318.....Π1.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π(Π).....Π1.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π51.318.....Π4.00

(OR OTHER REASONABLE FEE, DEPENDING ON NEED)

Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π117.054;055  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π50.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....10% ΠΕΡΙΟΧΕΣ  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ

**\$50.00 is excluded from funds generated in Family Law cases (9-1-99)**

Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π & Π 3.506).....Π25.00  
Π ΕΠΙΧΕΙΡΗΣΙΑΚΑ ΠΕΡΙΟΧΕΣ ΠΕΡΙΟΧΕΣ.....Π(Π).....Π60.00

OUT OF COUNTY SHERIFF'S FEES SHALL BE PAID DIRECTLY TO THE SHERIFF OF THE COUNTY WHERE SERVICE IS REQUESTED. 150.00

OUT OF COUNTY SHERIFF'S FEES SHALL BE PAID DIRECTLY TO THE SHERIFF OF THE COUNTY WHERE SERVICE IS REQUESTED.

THE DISTRICT CLERK MAY NOT CHARGE THE U.S. IMMIGRATION AND NATURALIZATION SERVICE A FEE FOR A COPY OF ANY DOCUMENT ON FILE OR OF RECORD IN THE CLERK'S OFFICE RELATING TO AN INDIVIDUAL'S CRIMINAL HISTORY, REGARDLESS WHETHER THE DOCUMENT IS CERTIFIED. GC 51.318 (e).

#### Code/Statute Legend:

GC = Georgia Code

CCP = Code of Civil Procedure

OCGA = Official Code of Georgia Annotated

OCG = Official Code of Georgia

Trans = Transmittal

& = and

CC = Code of Criminal

### AUTHORITY FOR CIVIL FEES

| AUTHORITY                                                                         | TYPE OF FEE | AMOUNT               |
|-----------------------------------------------------------------------------------|-------------|----------------------|
| <b>CIVIL</b>                                                                      |             |                      |
| Filing Suit . . . . .                                                             |             | \$ 50 to \$ 200. . . |
| GC 51.317(b)                                                                      |             |                      |
| Including Petition for Essential Need Drivers License . . . . .                   |             | Trans Code           |
| 521.242(e)                                                                        |             |                      |
| Including Petition for Eminent Domain (condemnation) . . . . .                    |             | Property Code        |
| 21.013                                                                            |             |                      |
| Including Petition for Expunction . . . . .                                       |             |                      |
| CCP 102.006                                                                       |             |                      |
| No fee assessed on a petition filed within 30 days of acquittal                   |             |                      |
| +\$1 + postage for ea. Cert. Mailing of cert. Notice of hearing. . . . .          |             | CCP                  |
| 102.006(2)                                                                        |             |                      |
| +\$2 + postage for ea. Cert. Mailing of cert. Order . . . . .                     |             |                      |
| CCP 102.006(3)                                                                    |             |                      |
| Petition for non-disclosure . (in addition to regular civil fees) . . . . .       |             | \$ 28.00             |
| GC.411.081(d)                                                                     |             |                      |
| Filing ANY Petition for Writ of Habeas Corpus . . . . .                           |             | \$ -0- CCP           |
| 11.051 (9-1-99)                                                                   |             |                      |
| Filing Forfeiture of Seized Property . . . . .                                    |             | \$ 50.00 CCP         |
| 59.05 (9-1-99)                                                                    |             |                      |
| Only on seizure of over \$2500 & NO fee on task Force cases                       |             | CCP 59.06(A)(2) &    |
| (c)                                                                               |             |                      |
| Filing Petition to enjoin fraudulent filing . . . . .                             |             | \$ 15.00             |
| CPRC 12.005                                                                       |             |                      |
| <b>Additional filing Fees</b>                                                     |             |                      |
| State Consolidated Fund . . . . .                                                 |             | \$ 60.00             |
| LGC 133.151 & 152                                                                 |             |                      |
| Law Library Fee . . . . .                                                         |             | \$ 35.00 LGC         |
| 323.023 (9-1-99)                                                                  |             |                      |
| Sheriff-Bailiff Fee . (May not be charged on Protective Orders)(set by com. Crt.) |             | \$ 15.00 LGC 118.131 |
| Records Mgmt/Preservation . . . . .                                               |             | \$ 10.00 GC          |
| 51.317                                                                            |             |                      |
| Court Records Preservation Fee. . HB 3637 .....                                   |             | \$ 10.00 GC 51.708   |
| District Court Technology Fee. . SB 1685 (if passed by Comm Ct.)                  |             | \$ 5.00 GC 51.305(b) |
| Not to be assessed on actions filed by the state- tax, AG                         |             |                      |
| Court Security Fund . . . . .                                                     |             | \$ 5.00 LGC          |
| 291.008                                                                           |             |                      |

|                                                                                                                              |          |                |
|------------------------------------------------------------------------------------------------------------------------------|----------|----------------|
| Court Reporter Service Fee . . . . .                                                                                         | \$ 15.00 | GC             |
| 51.601(a)                                                                                                                    |          |                |
| Alternative Dispute Resolution. . . . .                                                                                      | \$ 15.00 | CPRC           |
| 152.004                                                                                                                      |          |                |
| Indigent Legal Services Fund . . . . .                                                                                       | \$ 10.00 | LGC.           |
| 133.152                                                                                                                      |          |                |
| Issuance of citation, writ, precept, subpoena, abstract of judg. . . . .                                                     | \$ 8.00  | GC 51.317, 318 |
| Civil Motion for New trial, contempt, cross-action, counterclaim,<br>Intervention & 3 <sup>rd</sup> party Petition . . . . . | \$ 15.00 | GC             |
| 51.317                                                                                                                       |          |                |
| Jury Fee – District Clerk. . . . .                                                                                           | \$ 30.00 | GC             |
| 51.604                                                                                                                       |          |                |
| Fourth Court of Appeals . . . . .                                                                                            | \$ 5.00  | GC             |
| 22.2051                                                                                                                      |          |                |
| Judicial Support Fee . . . . .                                                                                               | \$ 42.00 | LGC.           |
| 133.154                                                                                                                      |          |                |
| State Electronic Fee . . . . .                                                                                               | \$20.00  |                |
| GC 51.851(b)                                                                                                                 |          |                |

#### Other fees

|                                                             |          |             |
|-------------------------------------------------------------|----------|-------------|
| Certified copy, per page . . . . .                          | \$ 1.00  |             |
| GC 51.318                                                   |          |             |
| Non-Certified copy, first page . . . . .                    | \$ 1.00  | GC          |
| 51.318                                                      |          |             |
| Each additional page . . . . .                              | \$ .25   |             |
| Certified Mail Service . . . . .                            | \$ 60.00 | GC          |
| 51.319                                                      |          |             |
| Witness Fee – Subpoena (not custodian of records) . . . . . | \$ 10.00 | CPRC 22.001 |
| Approving a bond . . . . .                                  | \$ 4.00  | GC          |
| 51.318                                                      |          |             |

#### Court Registry - Administrative expense

|                                                                        |          |             |
|------------------------------------------------------------------------|----------|-------------|
| On funds not earning interest . . . . . 5% but not to exceed . . . . . | \$ 50.00 | LGC 117.055 |
| On fund earning interest . . . . . 10% of int. . . . .                 |          | LGC         |
| 117.054                                                                |          |             |
| Record Search . . . . . each search . . . . .                          | \$ 5.00  |             |
| 51.318(b)(4)                                                           |          |             |

#### **FAMILY** ONLY

|                                                                        |          |               |
|------------------------------------------------------------------------|----------|---------------|
| Filing any suit including Habeas Corpus (FC.157.371[h]). . . . .       | \$ 50.00 | GC            |
| 51.317                                                                 |          |               |
| Filing a transferred in case . . . . .                                 | \$ 45.00 | FC            |
| 110.005                                                                |          |               |
| State consolidated fee . . . . .                                       | \$ 50.00 | LGC           |
| 133.151 & 152                                                          |          |               |
| Family Protection Fee DIVORCE ONLY..... Not to exceed \$ 30.00.        |          | GC 51.961     |
| Petition for license suspension . . . . .                              | \$ 15.00 |               |
| FC 110.002(a)                                                          |          |               |
| Motion to Revoke Stay of Lic. suspension . . . . .                     | \$ 15.00 | FC            |
| 110.002(a)                                                             |          |               |
| To mail Order suspending license – collect from obligor only . . . . . | \$ 5.00  | FC 232.013(b) |
| Motions for: Contempt, Modify, enforcement, transfer . . . . .         | \$ 15.00 | FC            |
| 110.002                                                                |          |               |
| Subsequent Judicial Writ of Withholding – served by party . . . . .    | \$ 15.00 | FC 158.319    |
| Notice of Application for Judicial Writ of Withholding . . . . .       | \$ 15.00 | FC 110.002    |

|                                                                     |           |            |
|---------------------------------------------------------------------|-----------|------------|
| Administrative Writ of Withholding . . . . .                        | \$ 15.00  | FC         |
| 158.503                                                             |           |            |
| Request to Modify or Terminate withholding . . . . .                | \$ 15.00  | FC 158.403 |
| Issuance of withholding order or writ . . . . .                     | \$ 15.00  | FC 110.004 |
| Protective Order (to be assessed against respondent only) . . . . . | \$ 222.00 | FC 81.003  |
| Plus \$16.00 application fee                                        |           |            |
| Certificate of name change in divorce . . . . .                     | \$ 10.00  | FC         |
| 45.106(c)                                                           |           |            |
| Certified Report of Divorce . . . . .                               | \$ 1.00   | H&SC       |
| 194.002                                                             |           |            |
| Certified Report of Adoption . . . . .                              | \$ 1.00   |            |
| FC 108.003, GC                                                      |           |            |
| 51.319                                                              |           |            |
| Adoption – CAR fund . . . . .                                       | \$ 15.00  | FC         |
| 108.006                                                             |           |            |
| Issuance of Capias . . . . .                                        | \$ 8.00   | FC         |
| 157.103                                                             |           |            |
| Indigent Legal Services Fund . . . . .                              |           | \$ 5.00    |
| LGC. 133.152                                                        |           |            |
| Filing a Waiver (to cover cost of the copy of decree) . . . . .     | \$ 10.00  |            |
| GC.51.319                                                           |           |            |

**MINUTES OF THE COURT**  
**ORDERS TO BE RECORDED AND FILMED IN CIVIL COURT MINUTES:**

All Judgments and Decrees

Nunc Pro Tunc Orders and Decrees

Order of Dismissal and Non-Suit

Notice of Dismissal (pursuant to Rule 162 T.R.C.P. - by Plaintiff)

Order Granting New Trial

Order Vacating Judgment

Order of Consolidation

Severance Order

Order Transferring Venue

Charging Orders - Charge of the Court, etc.

Order Modifying Decree

Turnover Order

Any and all other orders that finally dispose of a case or portion of a case

Foreign Judgment

Assignment of Judgment

**ORDERS TO BE RECORDED AND FILMED IN CRIMINAL MINUTES**

All Judgments and Sentences

Order Revoking Probation

All Dismissals

Order Changing Venue

**GOOD TO KNOW STUFF**

**1. JUDGMENT NISI:** A district or county attorney may, upon application in writing to the clerk request that a surety who is a nonresident, or transient or whereabouts unknown be served with a citation by publication and returned as in a civil action.

CCP. 22.06

**2. Writ of Quo Warranto** is an ancient common law writ, to inquire by what authority one has asserted a right thereto.. Commonly used in civil proceedings where corporate holdings are in dispute.

3. Writ of **Prohibition**, is an extraordinary writ issued by a superior court to prohibit an inferior court from exceeding its jurisdiction.

4. A writ of **Mandamus**, is a extraordinary writ issued from a court to an official compelling performance of a ministerial act that the law recognizes as an absolute duty and may only be used when all other judicial remedies have failed....

5. A writ of **Procedendo**, Is issued by a superior court when a cause has been improperly removed to it as by certiorari, commanding the inferior court to assume jurisdiction and proceed to judgment on the cause. **More frequently referred to as a “remand”.** *Writ power granted under Gov.Code 22.002 and CCP. 4.04*

6. A district clerk can serve as a **notary**. Govt Code. 602.002

7. **Grand Jurors’ names are public information**, personal information about them is not (address, age, etc) CCP 19.42.

8. **JUDICIAL (COURT) RECORDS are NOT subject to the Public Information Act formerly known as the Open Records Act.** Govt. Code 552.003(1)(B).

**9. Govt. Code § 552.028. Request for Information From Incarcerated Individual**

(a) A governmental body is not required to accept or comply with a request for information from:

(1) an individual who is imprisoned or confined in a correctional facility; or

(2) an agent of that individual, other than that individual's attorney when the attorney is requesting information that is subject to disclosure under this chapter.

(b) This section does not prohibit a governmental body from disclosing to an individual described by Subsection (a)(1), or that individual's agent, information held by the governmental body pertaining to that individual.

(c) In this section, "correctional facility" means a place designated by the law of this state, another state, or the federal government for the confinement of a person arrested for, charged with, or convicted of a criminal offense.

**10. SERVICE ON THE SECRETARY OF STATE** is necessary when service is required on a non-resident business doing business in Texas. The SOS serves the non-resident agent, and;

Requires the original citation + 2 copies of the citation with petitions attached. Also requires a certificate of name and address of the non-resident to be served. (The form is in the forms section). and;

Can be served by the clerk by certified mail, RRR to the Secretary of State for service, or as any other citation by sending the citation to the Travis Co. SO for service. Or, returned to the requesting party to be served by certified mail or sent to Travis SO.

FEES: Service by Travis Co. = \$60.00

Certified Mail by the Clerk = the fee set by com. Court in your county & a separate check for \$55.00 payable to the Secretary of State, plus \$10 for a certificate of service.

AUTHORITIES: Civ Practice & Rem. Code 17.026, 044 & 045,  
Government Code 405.03 and 031

**11. SERVICE ON THE COMMISSIONER OF INSURANCE** is necessary when an insurance company, foreign or domestic, licensed by the state board of insurance needs to be served with a citation or notice.

Citation may be served by certified mail, a sheriff, processor or any uninterested party over the age of 18.

Commissioner of Insurance, 1110 San Jacinto, Austin, Texas 78701-1988.

Attach a check for \$50 payable to the Commissioner of Insurance for each citation.

AUTHORITY: Insurance Code 1.36 Sec. 3(a) & (b)

**12. CITATION BY POSTING AT THE COURTHOUSE DOOR**, may only be issued in [1] Family Law Cases where no P/C relationship exists FC 6.409, [2] Termination and CPS cases where the last name of respondent is unknown and it is Ordered by the Court. FC 102.010(e), [3] Seizures CCP 59.04 and [4] Tax cases, Prop code. \_\_\_\_.

**13. PRETRIAL INTERVENTION PROGRAM** (p/t diversion) was moved from the Code of Criminal Procedure to Government Code 76.011.